



# Affording Adoption Foundation

## AFFORDING ADOPTION FOUNDATION GRANT APPLICATION

Mail the completed Application, Application Fee and all supporting documents to:  
Affording Adoption Foundation ~ PO Box 834 ~ Nixa, MO 65714

**APPLICANT NAME(S):** \_\_\_\_\_

**\*Amount of financial assistance requested \$** \_\_\_\_\_ **Date:** \_\_\_\_\_

\*Most Grants will range in amount from \$250 - \$1000.

<b>APPLICATION CHECKLIST</b>			
*Grants will only be given to families working with Accredited Adoption Agencies in the United States who have been matched with a child.			
The following items are required before our Executive Board will review your application. If items are not included, your application will NOT be processed. Please note that the \$25 Application Fee is non-refundable, so please be sure to include all items on this list.			
	Completed Grant Application		
	\$25 check made payable to "Affording Adoption Foundation"		
	A Notarized copy of your Approved Home Study (the Notary should state that it is a true and accurate copy of the original Home Study, or ask your Social Worker for an additional signed copy.)		
	Adoption Testimony, including a current family photo		
1	2	3	Three (3) Notarized Letters of Reference - including one (1) from your Adoption Agency (3 total) in sealed envelopes with the Reference's signature over the seal of the envelope.
	Authorization and Release - signed by all applicants listed on this application and notarized		

### GRANT APPLICATION PERIODS:

All applicants must initial to show that they have read the paragraph and agree to its contents.

**Initial Here:** \_\_\_\_\_ Please refer to the following schedule prior to submitting your application to make sure that your request is sent to us in the timeframe that will coincide with your adoption process. We do NOT reimburse families for expenses already paid. All Grant monies will be disbursed to your Adoption Agency, NOT to the applicants.

Application Period	Application Deadline	Grants Disbursed
July 2 - November 1, 2011	November 1, 2011	December 2011
January 1 - March 1, 2012	March 1, 2012	April 2012
March 2 - May 1, 2012	May 1, 2012	June 2012
May 2 - July 1, 2012	July 1, 2012	August 2012

**Initial Here:** \_\_\_\_\_ If you do not receive a grant during the first Application Period in which you submit your application, we will hold your application for 365 days after it is received. You can request to be resubmitted for a grant in subsequent Application Periods without paying an additional Application Fee by completing the RESUBMISSION FORM. After those 365 days have passed, you must resubmit a new Application with an additional \$25 Application Fee.



# Affording Adoption Foundation

## Adopting Family Profile

Adopting Parent's Full Name \_\_\_\_\_

Adopting Parent #2's Full Name (if applicable): \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Main phone (\_\_\_\_\_) \_\_\_\_\_ Circle one: Cell? or Home? (Please list the number where you are most easily reached)

Main email: \_\_\_\_\_ (This will be used for all email correspondence.)

**Adopting Parent's information:** First Name: \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Business address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell phone (\_\_\_\_\_) \_\_\_\_\_ Work phone (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Monthly salary (gross) \$ \_\_\_\_\_ Employed since \_\_\_\_\_

**Adopting Parent #2's information (if applicable):** First Name: \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Business address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell phone (\_\_\_\_\_) \_\_\_\_\_ Work phone (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Monthly salary (gross) \$ \_\_\_\_\_ Employed since \_\_\_\_\_

How did you learn about the Affording Adoption Foundation? \_\_\_\_\_

### Current Family Profile:

Dependents Currently Living at Home <i>(use additional page if necessary)</i>	Age	Relationship	Adopted or Biological



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## DETAILS OF CURRENT ADOPTION:

\*Name of Adoption Agency \_\_\_\_\_ Agency Phone (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name of Agency contact person/Caseworker: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Is your agency aware that you are applying for financial assistance? \_\_\_ Yes \_\_\_ No

\*Are you working with Accredited Adoption Agencies in the United States? \_\_\_ Yes \_\_\_ No

\*Have you been matched with a child(ren) by a licensed adoption agency? \_\_\_ Yes \_\_\_ No

Initial Here: _____	<b>*Grants will only be given to families working with Accredited Adoption Agencies in the United States who have already been matched with a child or children.</b>
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Name of Social Worker who completed Home Study: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

**Information About Child(ren) To Be Adopted** *(use the additional page if necessary)*

\_\_\_\_\_ Domestic Adoption or \_\_\_\_\_ International Adoption

Expected date of adoption completion (if known): \_\_\_\_\_

Expected date of travel to pick up child(ren) if known: \_\_\_\_\_

Is/are the child(ren) in \_\_\_\_\_ Foster Care or \_\_\_\_\_ Orphanage or \_\_\_\_\_ other (please explain):

Child's Name	DOB	Gender	Country of Birth	Special Needs/Circumstances? <i>(use the additional page if necessary)</i>

Any additional information that you'd like to share:



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## ADOPTION FINANCIAL INFORMATION:

<b>FUNDING SOURCES SPECIFIC TO ADOPTION EXPENSES</b> If you have funds that are specifically designated for paying for this adoption, please list those here.	<b>Amount</b>	<b>✓ Received</b>
Personal Funds Currently Saved	\$	
Employer Benefits (Adoption Assistance)	\$	
Frequent Flyer Miles (please note the number of tickets you can redeem)		
Adoption Tax Credit (State & Federal)	\$	
Adoption Grants Received	\$	
Loans/Lines of Credit (HELOC, Credit Cards. etc)/Gifts from others	\$	
Other:	\$	
Other:	\$	

<b>Adoption Expense</b>	<b>Total Cost</b>	<b>Balance Due (Amount)</b>	<b>✓ Paid in Full</b>	<b>Payment Due (Date)</b>
Agency Fees	\$	\$		
Program Fees	\$	\$		
Home Study Fees	\$	\$		
Attorney Fees	\$	\$		
USCIS Fees	\$	\$		
Dossier Expenses	\$	\$		
Orphanage Donation	\$	\$		
Travel Expenses - visit	\$	\$		
Travel Expenses - pick up trip	\$	\$		
Other:	\$	\$		
Other:	\$	\$		
Other:	\$	\$		
<b>TOTAL EXPENSES:</b>	<b>\$</b>	<b>\$</b>		



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## **ADOPTION TESTIMONY**

The Affording Adoption Foundation receives many requests for Financial Assistance from people just like you. Although we would love to assist every family, at this time that is just not possible. Please tell us more about your story and how you came to the decision to pursue adoption. You are welcome to share as much, or as little information as you are comfortable, but please include enough information to help us to learn more about you and why you would be a good candidate to receive a Grant from the Affording Adoption Foundation. Please include a current family photo. Thank you!





# Affording Adoption Foundation

## ADOPTION AGENCY LETTER OF RECOMMENDATION

**Applicant:** Complete the top portion (and the date that you need the letter returned to you) and give it to your Adoption Agency so they have information about what needs to be included in their Reference Letter.

**Adoption Agency:** Please give a letter of reference on your Agency letterhead to the applicant in a SEALED envelope with your signature across the seal by \_\_\_\_\_. (*date to be determined by applicant to ensure the application can be submitted by the deadline*)

**This applicant is applying to receive an Adoption Grant from the Affording Adoption Foundation:**

**Grant Applicant(s):** \_\_\_\_\_

**Address:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**In your Reference Letter, please include:**

- 1. Confirmation that they are using your agency to complete their adoption**
- 2. An explanation why you feel that this applicant is deserving of an Adoption Grant**
- 3. Any additional information that might be helpful in determining the applicant's eligibility for a grant**
- 4. Signature and contact information of the Director or Caseworker for their adoption**
- 5. The letter must be notarized and put in a sealed envelope with your signature across the seal.**

We may contact you to gather more information about the applicant(s) if necessary.  
Thank you for your assistance.



# Affording Adoption Foundation

## LETTER OF REFERENCE

**Applicant:** Complete the top portion (and the date that you need the letter returned to you) and give it to your reference so they have information about what needs to be included in their Reference Letter.

**Reference:** Please give a letter of reference to the applicant in a SEALED envelope with your signature across the seal by \_\_\_\_\_. (*date to be determined by applicant to ensure the application can be submitted by the deadline*)

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**Grant Applicant(s):** \_\_\_\_\_

**Address:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**In your Reference Letter, please include:**

1. How you know the applicant and how long you have known them
2. An explanation why you feel that this applicant is deserving of an Adoption Grant
3. Any additional information that might be helpful in determining the applicant's eligibility for a grant
4. Your signature and contact information
5. The letter must be notarized and put in a sealed envelope with your signature across the seal

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## GRANT APPLICATION INSTRUCTIONS AND TIPS:

**Congratulations on your journey to bringing your child(ren) home!!**

**Please be sure to read each page of the application and follow the directions on each page. We cannot accept applications that are not complete, and we do not refund application fees.**

**A few tips:**

- 1. Be sure to include EVERY item on the checklist on the first page.**
- 2. Please do NOT staple the pages together. Paperclips are fine.**
- 3. Because your pages are not stapled together, PLEASE be sure to have your last name on the bottom right corner of EVERY page.**
- 4. Please put the pages in order by noting the page number in the top left corner of each page.**
- 5. Include a notarized copy of your homestudy after the application.**
- 6. The Letters of Reference forms are for you to print and give to your References. Those forms do not need returned to us. Return the letters only in sealed envelopes with the Reference's signature across the seal. If you want to email the form to your References, they are available in separate files on our website.**
- 7. If you are not selected during this application period, you may complete an Application Resubmission Request Form to be considered in future application periods. This form is also on our website.**

**Thank you!**